

**WOLVERHAMPTON CLINICAL COMMISSIONING GROUP  
COMMISSIONING COMMITTEE**

Minutes of the Commissioning Committee Meeting held on Thursday 26<sup>th</sup> January 2017 commencing at 1.00 pm in the Main CCG Meeting Room, Wolverhampton Science Park

**MEMBERS ~**

**Clinical ~**

**Present**

Dr J Morgans	Chair	Yes
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**Patient Representatives ~**

Malcolm Reynolds	Patient Representative	Yes
Cyril Randles	Patient Representative	No

**Management ~**

Steven Marshall	Director of Strategy & Transformation (Chair)	Yes
Claire Skidmore	Chief Financial Officer	No
Manjeet Garcha	Executive Director Nursing & Quality	Yes
Juliet Grainger	Public Health Commissioning Manager	Yes
Paul Smith	Interim Head of Commissioning - WCC	No

**In Attendance ~**

Vic Middlemiss	Head of Contracting & Procurement	Yes
Andrea Smith	Head of Integrated Commissioning	Yes
Michelle Howes	Wolverhampton City Council	Yes
Liz Hull	Administrative Officer	Yes

**Apologies for absence ~**

Apologies were submitted on behalf of Paul Smith, Claire Skidmore and Cyril Randles.

**Declarations of Interest**

CCM551 Julian Morgans declared that he was involved in the original Heart Failure project team.

RESOLVED: That the above is noted.

## **Minutes**

CCM552 The minutes of the last Committee, which took place on Thursday 24<sup>th</sup> November 2016 were accepted as a true and accurate record.

RESOLVED: That the above is noted.

## **Matters Arising**

CCM553 (CCM548) Contract & Procurement Report – Query Log: A log is being used as part of the contract review process to capture activity and finance queries. In addition, the query log has become a standing agenda item at the RWT CQRM meeting.

RESOLVED: That the above is noted

## **Committee Action Points**

CCM554 (CCM538) RWT Outline Business Case for Additional Safeguarding Resource: A formal response has been made to confirm that Wolverhampton CCG cannot support this request. Action closed.

## **Heart Failure Service Specification**

CCM555 Andrea Smith presented a report to the Committee to provide assurance in relation to a 12 month review of the existing service specification written in 2011. The review will involve collecting measurable outcomes around the current service and clinical input to identify any changes required in pathways.

RESOLVED: The Committee noted the contents of the report and asked that the Service Specification is amended to include:

- An outline of rehabilitation services
- A clearer statement in relation to annual reductions
- Quantify %'s for Key Performance Indicators
- Provider Lead name to be changed to Helen Reade

## **Contracting & Procurement Update**

CCM556 Vic Middlemiss provided members of the Committee with an overview and update of key contractual issues, predominantly relating to Month 8 (November) activity and finance performance.

The Committee recognised an error in the report and requested that an amended version of Section 3 onwards is included in February's update.

## *Royal Wolverhampton NHS Trust*

- The contract is c£1.4m over plan at Month 8 with A&E and non-electives continuing to be major contributors
- Outpatients are £1.3m over plan due to OP procedures
- There is currently £2.3m and £1.2m under performance in day case and elective activity respectively
- There has been a big increase in consultant referrals
- Cancer 62 day target – The Trust provided Wolverhampton CCG with assurance 12 months ago in relation to an improved trajectory, which has not been achieved.
- Financial sanctions for Month 7 total £72,800 and are mostly in relation to ambulance handovers
- Contract Negotiations have concluded and a signed contract was returned to Wolverhampton CCG on 6<sup>th</sup> January 2017.
- Total contract value for 2017/18 (including CQUIN) is £328.7m and £336m for 2018/19.

RESOLVED: The Committee noted the update report and the following actions were agreed:

- Vic Middlemiss to provide an amended version of Section 3 onwards in February's update
- Vic Middlemiss to review consultant to consultant referral costs and feedback
- Vic Middlemiss to establish the detail in relation to financial penalties applied to the Cancer 62 day KPI
- Manjeet Garcha to establish the role and base of the HALO at RWT
- Vic Middlemiss to arrange a working session with Juliet Grainger to review lessons learnt around contract negotiations

## **Any Other Business**

### **Risks**

CCM557 Manjeet Garcha informed the Committee that a recommendation following the Risk Register and Board Assurance Framework audit is to align risks to committees of the Board.

RESOLVED: The Committee accepted the recommendation and it was agreed to include Review of Risks as a standing agenda item going forward, for both the public and private sessions.

## **Victoria Court, Midland Heart**

CCM558 Steven Marshall advised the Committee that Midland Heart, the provider of a step down service for people with complex health issues at Victoria Court, have stated their intention to withdraw from the service.

Two providers applied for a 12 month step in contract, for which a quality criteria was applied and Heantun was successful. A notice for re-tender will be issued on 1<sup>st</sup> March 2017.

RESOLVED: The Committee noted the information provided.

## **Date and Venue of Next Meeting**

CCM559 Thursday 23<sup>rd</sup> February 2017, CCG Main Meeting Room